



Procurement Services
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ADDENDUM NO: 1

IFB/RFP No: RFP NKU-01-2022

Project /Commodity: Student Search Admissions

Date: 07/22/2021

Due Date: 07/30/2021 @ 2PM ET

BIDDER/RESPONDER SHALL CONFORM TO THE FOLLOWING CHANGES AS SAME SHALL BECOME BINDING UPON THE CONTRACT TO BE ISSUED IN RESPONSE TO THIS INVITATION FOR BID.

See questions and answers below

- Does NKU desire a vendor who can provide Sophomore/Junior Search and Fulfillment as well as Application Marketing or just the latter? **This RFP is for senior search and inquiry application marketing only. An RFP will be released later this fall for the sophomore and junior search.**
- Can vendors recommend and price alternative volumes for the scope listed than those provided by NKU? **Yes**
- We see NKU desires a one-year agreement with an option to renew. Can you please confirm that the end date for the one-year pricing would be through 6/30/22 or 8/31/22? **The end date will be July 15 which will be our final push for Fall 2022 applications and will anytime needed to include the completion of any year end reporting.**
- Due to COVID-19 and local mandates, our firm has continued to restrict access to our local office and employees are required to work remotely for the time being. With this in mind:
 - Are you willing to accept an electronic notarized form in lieu of a raised seal version? **YES**
 - Are you willing to accept an electronic signature in lieu of a scanned wet ink signature on all forms? **YES**
- Can NKU please provide the decision timeline for this RFP? **The goal is to choose the partner will be selected by August 11.**

Can NKU please provide a direct link to any additional terms being considered for this RFP as the provided "General Terms, Conditions, and Instructions to Proposers" link simply redirects to a NKU webpage and not additional terms?

[NKU General Terms & Conditions](#)

- Bonds are atypical for this sort of engagement, can NKU please confirm if this is a requirement? **No Bond is needed for this RFP.**
- Can NKU please confirm the required submittals:
 - Notarized Bid Cover Sheet **YES**
 - Response to Section B. Specific Requirements **Yes, a response of what items the partner can assist with.**
 - Response to Section C. Cost **Yes, a response to the total cost of the work to be completed**
 - References Form **Provide 5 references**

Do any other sections require a direct response? **Provide responses to the items listed in the "Questionnaire" section.**

HCV 07/22/2021

End of Addendum